

WEEKLY REPORT FOR PROCUREMENT DIVISION  
FOR PERIOD ENDING 05 NOVEMBER 1986

*C/PPD is  
not in line.*

1. Progress Report of Tasks Assigned by the DCI/DDCI:

No tasks assigned during this reporting period. ☐

2. Items or Events of Major Interest that have Occurred During the Preceding Week:

[Empty box for reporting items or events of major interest]

c. Procurement Division, Office of Logistics, has awarded three Indefinite-quantity/firm-fixed price/work order contracts for packing and packaging services to be provided in support of  FY87 activities. As requirements are identified, the Agency Contracting Officer's Technical Representative will solicit proposals from each

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25X1 contractor (Alexandria Packaging Supply, Northeast Container  
25X1 Corporation, and Creative Crating and Packaging) in accordance with  
the specifications provided. Award of each work order will be based  
on lowest offer; or, under critical time constraints, based on  
delivery schedule. This acquisition method allows the flexibility  
required by the [redacted] Packaging Department while maintaining  
a competitive environment. [redacted]

25X1 d. Procurement Division, Office of Logistics, received a proposal  
25X1 from TRW to set up a depot capability for repair and modification of  
receiver systems that the Office of Technical Services (OTS) currently  
tasks them to fix. The purpose of the "depot" philosophy would be to  
give us a quantity discount for parts that are needed on a recurring  
basis but are not required in large enough quantities for each task to  
allow a discount. The proposal is being reviewed by the Technical  
Office to determine whether there is evidence of a continuing need for  
these services and whether such an arrangement would be beneficial in  
terms of time and cost effectiveness [redacted]

25X1 e. On 3 November 1986, representatives of the Office of Personnel  
25X1 and Procurement Division met individually with officials of Bernard  
Hodes Advertising, Kaufman Recruitment Advertising, and Thompson  
Recruitment Advertising for debriefing and discussion of strengths and  
weaknesses of their proposals under a solicitation for recruitment  
advertising services. The contractors were advised that the contract  
resulting from the solicitation is for one year only, with the option  
to renew for two successive years. The suggestion was made by the  
Office of Personnel representative that "trial" advertisements might  
be placed with some of the unsuccessful offerors in an effort to  
familiarize them with the Agency culture, and better enable them to  
respond to future solicitations for similar services. Each firm  
responded positively to the discussions, and expressed appreciation  
for the opportunity to receive direction which should be helpful in  
preparing future proposals. [redacted]

h. On 27 October 1986, Procurement Division, Office of Logistics, placed a confirming telephone order with Polychrome Corporation on behalf of Printing & Photography Division/OL for the procurement of 12,000 offset plates. A partial delivery of the plates is expected 7 November 1986 with the balance to follow within 30 days. A five percent reduction in price was negotiated. [REDACTED]

i. Procurement Division, Office of Logistics, received a request on 14 October 1986 from the Office of Training and Education/Executive Development Staff, to contract with [REDACTED]

The purpose of this request was to reserve a conference facility for the executive seminar for newly appointed Senior Intelligence Service Officers. A firm-fixed price contract was awarded to the [REDACTED] for \$10,333. The contract includes lodging, meals, and exclusive use of the conference facility from 3 November 1986 through 7 November 1986. Among the distinguished guests will be Mr. Casey, Mr. Gates, all Deputy Directors, former president of CBS News, vice-president of IBM, and a representative from Carnegie-Mellon University. [REDACTED]

j. In support of the Network Systems Engineering Group/Office of Information Technology, the Procurement Division, Office of Logistics, negotiated a three month extension to a contract with TRW, Incorporated in the amount of \$642,588. This modification provides for the continuation of the efforts being performed by TRW in the support and maintenance of the Generalized Information Management System software. This action is taken pending completion of a competitive request for proposal which incorporates this effort. [REDACTED]

k. In support of the Intelligence Information Systems Group/Office of Information Technology, the Procurement Division, Office of Logistics, issued a delivery order to IBM Corporation for systems programming services in continued support of the Agency's Electronic Mail System and Secure Analyst File Environment related systems functions. This delivery order, in the amount of \$75,000, (CIA funds) covers a period of performance of 1 October 1986 through 7 November 1986 only. The Request For Procurement Services (2420) which funded the Defense Intelligence Agency's (DIA) portion, also in the amount of \$75,000, was not used as the Procurement Division was notified prior to issuance of the delivery order that the DIA had not transferred funds to support the funded amount. This funding (DIA) would have extended the term of the contract through 12 December 1986. It is anticipated that a new contract will be awarded as the result of a competitive request for proposal currently being prepared. [REDACTED]

l. Members of the Office of Information Technology and Procurement Division met with representatives of NCR Comten concerning various leases, maintenance, and software contracts we have with them.

25X1 As GSA is no longer providing schedules for leasing, NCR is prepared to offer us either direct buyouts of the equipment we are leasing or lease with option to purchase alternatives. They are preparing the pricing schedules for the equipment we now have and the users are looking over their equipment to see which alternative they want to choose. [REDACTED]

25X1 m. Procurement Division, Office of Logistics, in support of the Engineering Services Group/Office of Information Technology exercised an option to refurbish a Washington Area Imagery Transmission System (ITS-W) terminal for the Navy. The original contract called for refurbishment of other ITS-W system terminals and allowed for the Navy to have the option to do so subject to the availability of FY87 funding. [REDACTED]

25X1 n. Procurement Division, Office of Logistics, finalized negotiations with Soft-Switch, Inc. for the development of a software translator to convert documents from IBM/DCS form to Waterloo Script and from Waterloo Script to IBM/DCS. These negotiations concluded in a firm fixed priced level of effort contract in the amount of \$103,210. This amount represented a savings of \$23,790, 22.7% less than the contractor proposed and resulted in a fee reduction from 48% to 13.5%. This six month effort will provide the Networks Systems Engineering Group of the Office of Information Technology with the software to perform a Directorate of Operations requirement. [REDACTED]

25X1 o. Procurement Division, Office of Logistics, awarded a contract to Symbolics, Inc. of Concord, MA for continued maintenance support for the Agency's Symbolics Equipment in the amount of approximately \$137,000. The offices supported under this maintenance effort are Office of Research & Development/DDST and Office of Scientific and Weapons Research/DDI. [REDACTED]

25X1 p. Procurement Division, Office of Logistics, awarded a contract to Software AG of North America, Inc. of Reston, Virginia which covers the Fiscal Year 1987 software license payment and software maintenance in support of Office of Signet Operations/DDST in the amount of approximately \$78,000. [REDACTED]

25X1 q. Notwithstanding previous information to the contrary, on 03 November 1986, Resource Acquisition Management Staff (RAMS), Office of Information Technology (OIT) informed Procurement Division, Office of Logistics, that Defense Intelligence Agency (DIA) has located an unspecified amount of funding which is required to effect continuance of FY87 DIA obligations. DIA is unable to determine when the funding will be MIPRed to the Agency. It is our understanding that RAMS/OIT is processing 2420's to deobligate FY87 funds. This action affects

six separate contracts between three different contractors. Once the amended form 2420's are received from RAMS/OIT, Procurement Division will begin negotiations with the affected contractors to determine which equipment is to be returned and which services are to be stopped.

r. Procurement Division, Office of Logistics, on behalf of the Office of Information and Technology has awarded a contract to SAS Institute, Incorporated in the amount of \$181,042 for the purpose of renewing licensing and maintenance support of SAS statistical analysis software packages for Fiscal Year 1987. In addition to the renewal of the existing licenses, this contract also provides for the procurement of SAS Institute's Lattice C Compiler which will be utilized by the Directorate of Intelligence and the CAMS2 project. [REDACTED]

3. Significant Events Anticipated During the Coming Week:

None.

4. Management Activities and Concerns:

b. During the week of 10/27-31/86, [REDACTED] were enrolled in a course given by the US Department of Agriculture's Graduate School. The course, "ADP Procurement for Procurement and Contracting Officers and Specialists," covered the responsibilities of the General Services Administration (GSA) and of the Agency in need of ADP equipment. It followed the procurement process from the identification of need for equipment to the award of a contract. Additionally, the course covered the in-depth role of GSA in ADP acquisitions as well as distinguishing the difference between procurement of data processing services from procurement of data processing equipment. The course was both informative and timely.

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!Text Message

November 4, 1986

05:19 P.M.

!Subject: Correction to PD Weekly

!From:

!From  (received Tuesday 11/4/86 at 03:55 P.M.)

Marie: The classification plus the negotiators name was omitted from paragraph "q" on page 4 of the PD Weekly. Please add

Also, in paragraph "d" on page 2, technical office should not be capital and, Tanks, Tanks alot!

!Select Action \* Send Reply

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